



Agenda Item Number: 2008-2-8A

## BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

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**Meeting Date:** February 26, 2008

**Department:** CIP **Staff Contact:** Frank J. Marquez, Director CIP  
Julie Morgas Baca, Deputy County Manager  
for Community Services

**TITLE:** Schedule for Development of the 2008-2013 -- Six-Year Infrastructure Capital Improvements Program and 2008 General Obligation Bond Projects for the November General Election

**ACTION:** Motion to approve Administrative Resolution AR -2008 establishing a schedule for the development of the Six-year Infrastructure Capital Improvements Program for 2008-2013 and the 2008 General Obligation Bond Program for the November General Election.

### SUMMARY:

The County has an established six-year capital improvement program which provides the Board and other decision-makers with a plan for meeting the County growth needs through orderly development of infrastructure and community service facilities. It provides a plan for the continued revitalization of residential areas as well as new growth for economic development. The six-year plan allows for a long range look at the capital needs and provides the mechanism to use the available resources to the best advantage and to leverage these funds with other state and federal capital grants and special legislative appropriations.

The Program is updated annually and on even numbered years, the General Obligation Bond (G.O. Bond) funded projects are included on the November General election ballot for voters approval. The planning for the G.O. Bond program is an integrated process involving the input from the citizens of the County and the Departments, working jointly to establish the needs of the neighborhoods and the greater metropolitan area. The Citizen Input Meetings are held in each of the Commission Districts. Informational packages are distributed to the citizens prior to the meetings to allow them to learn about the capital program and how to make written requests. These requests are then considered and ranked with all projects and listed for consideration for funding by the Commission. The Departments prepare their respective capital project needs and submit them for ranking by the CIP Committee. The Manager reviews the program before sending it to the County Planning Commission, which makes recommendations to the Board of Commissioners. In August the Board determines the projects that will be included in the six-year plan, the funding sources and levels, and most importantly the projects that will be placed on the ballot for voter's approval in the November General Election.

This integrated planning process requires a comprehensive schedule in order to meet the statutory dates for placing the G.O. Bond Program on the November Ballot. The six-year program must also be sent to the New Mexico State Department of Finance and Administration. The resolution establishes this schedule.

**ATTACHMENTS:**

1. Administrative Resolution AR -2008
2. CIP List of Scheduled dates

**FISCAL IMPACT**

The Six-Year Capital Program and the G.O. Bond Program will provide the capital funding needs for the County. The Program will be a guide for budgeting and determination of operating revenue requirements for the future.

**STAFF ANALYSIS SUMMARY****COUNTY MANAGER**

The schedule for the development of the six-year ICIP Plan is updated annually and submitted to the Department of Finance. The G.O. Bond Program gives the citizens an opportunity to provide input to establish the needs of the community. I recommend Board approval. TL 02/21/08

**DEPUTY COUNTY MANAGER FOR COMMUNITY SERVICES**

Recommend Board approval of the six-year ICIP Plan is an effective budgeting and planning tool for requesting federal, state and local funding. The planning for the G.O. Bond Program is an integrated process involving the citizens of the County and various departments. I recommend Board approval. JMB 2/20/08

**LEGAL**

The proposed action is within the Board's authority. JSL 2/20/08

**FINANCE****Budget**

Submission of the County's ICIP Plan and General Obligation Bond Projects will have no fiscal impact as funds are appropriated through the legislative process and the sale of bonds. The County through its regular grant process will need to accept each individual grant. During this process, individual budgets will be established and amended to reflect the acceptance of grant proceeds. In November 2008, voters will have the opportunity to vote for or against the sale of bonds to fund projects within the County. If approved, the sale of these bonds will assist to provide funding for ICIP related projects. Emily B. Hernandez, Financial Services Administrator I, 1/31/2008

**Purchasing**

A purchasing comment is not required for the proposed motion. Dinah Esquivel, Purchasing Manager. 1/30/08

**Contracts**

Issuance of a contract number is not necessary for the proposed motion. Dinah Esquivel, Purchasing Manager. 1/30/08

**Risk Management**

No comment required. David A. Baca, Risk Management Director. 2/14/08

**CIP**

Recommend approval of the Resolution as presented. Frank J. Marquez, 1/30/08